

Government of West Bengal
Department of Science & Technology and Biotechnology (DSTBT)
Vigyan Chetana Bhavan, Block-DD, Plot-26/B, Sector-I
Salt Lake, Kolkata-700064

Application Format for Science Popularization Programme

1. Programme Type (ref SN 11 of the Memorandum): Workshop
2. Title of the proposed Programme: Waste to Wealth: Steering to a sustainable future
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3. Target Group (Faculty, Teacher, Research Scholar, School/College/ University Student, Community): Faculty, Research Scholar, University Student.....
4. Duration (days): 1; Tentative Dates of the proposed Programme: ...12th March / 13th March / 14th March 2026.....
5. Aims, Objectives and Details of the Programme: .Awareness regarding the significance of upcycling and recycling waste to ensure environmental sustainability.

The workshop will include an introductory technical session on contemporary waste management systems followed by real time case studies discussion which will be followed by showcasing innovative concepts under waste to resource theme by the students....

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6. Name, Designation, Postal Address, mobile no. and e-mail id of the (only one) Programme Co-ordinator (PC): Dr. Sonali Paul, Professor, Department of Biotechnology, University of Engineering and Management, Kolkata; . University Area, Plot No. III, B/5, New Town Rd, Action Area III, Newtown, New Town, West Bengal 743502; 9830497462 (M);sonaliuem@gmail.com.....
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7. Legal status of the Institute: University
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8. Date wise detail Programme Schedule (attach separate sheet, if necessary): .Separate sheet attached..- Enclosure I.....
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9. Collaborating Institutions/ Organizations, if any, with their specific contribution:..NA.....
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10. Expected number of participants and list of Resource Persons: .Expected number of participants is about 50 - 60.....

Resource persons will be - Mr. Pranab Goel, Director and Mr. Anish Tiwari, Vice President – Operations from Vital Waste, 57/1, Malipanchghora Street, Liluah – 711204, West Bengal, India

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11. Give details of the grant received from DSTBT in last three Financial Years, if any alongwith the date of submission of UC, Audited SoE, Report etc.:
 ...NA.....

12. Name and address of the authority to whom the allotted amount is to be credited (if sanctioned) who will also be responsible for submitting the UC, audited SoE, Programme Completion Report, Feedback, Still and Video photographs etc. of the grant: University of Engineering and Management, ... University Area, Plot No. III, B/5, New Town Rd, Action Area III, Newtown, New Town, West Bengal 743502.....

13. Total Estimated Expenditure (A)/ Organisation's contribution (B)/ Contribution from any other sources (C) / Grant expected from DSTBT(D):
 D : ₹...57600. = (A: ₹...64000...- B: ₹...6400 - C: ₹.....0...)

Check List (put tick) of attachments to be submitted with the application

- Proposed Total Budget with break-up (Annexure-I) and Bank Details (Annexure-II) in Institute/ Organization's letter head: YES/NO
- For registered NGO/ Trust, filled in Application Format recommended by the appropriate Recommending Authority, viz., Jt.BDO/ BDO/ SDO/ DM/ Executive Officer-Municipality/ Commissioner-Municipal Corporation as the case may be (where the programme is actually going to be held): YES/NO NA
- For registered NGO/ Trust, attested copies of the registration certificate, latest renewal certificate, Memorandum and Rules & Regulations of the Organization, last three years Audited Statement of Accounts, Annual Reports etc., List of recommended beneficiaries: YES/NO NA

DECLARATION

Certified that the details furnished in the filled in format are correct to the best of our knowledge & belief and that the amount of financial assistance, if sanctioned, will be utilized for the purpose for which it is granted within the time as prescribed by DSTBT. We also undertake to abide by the General Guidelines and Terms & Condition prescribed by DSTBT and provide due coverage to DSTBT during the Programme and publications/ print and electronic media made from the Programme in future. We also declare that within one month after completion of the Programme we shall submit the Utilisation Certificate (UC), Audited Statement of Expenditure (Audited-SoE), Programme Completion Report, Feedbacks from the Participants, still and video photographs etc.

Signature: *Sonali Paul*

Date: 12.12.2025

Name of Programme Coordinator:

Dr. Sonali Paul

Designation: Professor

Address: University of Engineering and Management, Kolkata

Dr. SONALI PAUL
Professor & Assistant Head of the Department
Department of Biotechnology
University of Engineering and Management
Kolkata

(Office Seal)

Signature: *Sajal Dasgupta*

Date: 12.12.2025

Name of Head of the Institution:

Dr. Sajal Dasgupta

Designation: Vice Chancellor

Address: University of Engineering and Management, Kolkata

Prof. (Dr.) Sajal Dasgupta
Vice-Chancellor
University of Engineering and Management, Kolkata

(Office Seal)

Enclosure I

The proposed structure of the program is outlined below:

The resource persons for this workshop will be from the organization: Vital Waste

1. **Introductory Technical Session:**

A 45-minute comprehensive session on contemporary waste-management systems, followed by a 25-minute interactive Q&A to address academic and practical queries from students.

2. **Case Study Engagement:**

Vital Waste will introduce **five real-time case studies** wherein students will present their approaches, and our team will guide them with industry-aligned, solution-driven insights.

3. **Innovation & Idea Exchange Forum:**

Students may showcase innovative concepts under the waste-to-resource theme. A maximum of **seven entries** will be shortlisted for a 10-minute discussion each. After evaluation, the team from Vital Waste will identify and recommend the **top three innovative ideas** for recognition.

Annexure-I

Proposed Total Budget with break-ups

A. Total Estimated Expenditure

| Sl. No. | Items required with justification and rate | Total Expenditure (A) (₹) |
|-------------------------------------|--|---------------------------|
| 1. | Honorarium to Resource Persons/ Experts | 20,000 |
| 2. | Study materials, Consumable expenses | 3000 |
| 3. | Hall rent, if any | NA |
| 4. | Publicity materials | 6000 |
| 5. | Travel expenses | NA |
| 6. | T.A. to the external Resource Persons/ Experts | 2000 |
| 7. | Documentation expenses including audio-visual | 6000 |
| 8. | Light refreshments | 20,000 |
| 9. | Auditors' fee | 2000 |
| 10. | Other expenses, if any (please specify) | 5000 |
| Grand Total Expenditure (₹): | | 64000 |

Please mention:

B. Institution/ Organization Contribution* in ₹ 6400

C. Contribution from any other sources (with name & Address) in ₹ 0

D. Grant expected from DSTBT (₹) = (A-B-C) = 57600

Prof. (Dr.) Sajal Dasgupta
Vice-Chancellor

University of Engineering and Management, Kolkata  Signature of Authorised Personnel with seal

If C = 0

Undertaking: This organization/ institution is not receiving any kind of financial assistance from any other sources

Prof. (Dr.) Sajal Dasgupta
Vice-Chancellor

University of Engineering and Management, Kolkata  Signature of Authorised Personnel with seal

Other Institutes of the Group

Annexure-II

BankdetailsoftheApplicantOrganisation

| | |
|---|--|
| Nameofthe Organization | University of Engineering and Management, Kolkata |
| BankAccountnumber& nameofthe Organization | Account No – 164201000001924 University of Engineering and Management Kolkata |
| Type of Account | Savings |
| NameoftheBank | Indian Overseas Bank |
| NameoftheBranchwithBranchaddress | Sector V, Salt Lake Branch (1642), Ashram Building, GN 34/2, Sector V – Salt Lake, Kolkata, Pin - 700091 |
| IFSCoftheBranch | IOBA0001642 |
| MobileNumberoftheProgrammeCoordinator | 9830497462 |
| TANoftheOrganization | CAL1001171C |



Finance Officer

University of Engineering & Management, Kolkata
University Area, Plot No.-III-B/5, Newtown
Action Area-III, Kolkata-700160

Signature of Authorised Personnel

Other Institutes of the Group

University of Engineering & Management (UEM) Jaipur – 6 Km, from Chomu on Sikar Road (NH-11), Jaipur-303807, Rajasthan Ph. 01423-516102
Institute of Engineering & Management (IEM) – Salt Lake Electronics Complex, Sector-V. Kolkata- 700091, West Bengal Ph. (033) 2357-2969
IEM Public School (Salt Lake & New Town) – GE, 4/A, Sector-III, Salt Lake, Kolkata – 700106 | DD-256, Action Area - I, New Town, Rajarhat, Kolkata - 700 156